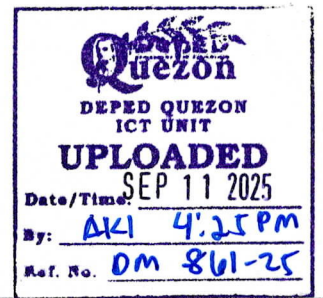




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



09 September 2025

DIVISION MEMORANDUM
DM No. 861, s. 2025

**SUBMISSION OF PARTICIPANTS TO THE DIVISION FACILITATION SKILLS TRAINING
AND LEARNING MANAGEMENT FOR SCHOOL LEADERS AND TEACHERS**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Secondary and Elementary School Heads
All Others Concerned

1. In reference to DepEd Memorandum No. 44, s. 2023 titled "Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of the National Educators Academy of the Philippines Core Programs", the degree of success of program delivery depends largely on how effective and efficient the trainers, facilitators, or subject matter experts are in running their respective sessions as outlined in the training design. Hence, this Office, through Human Resource Development Section (HRDS), requests the Public Schools District Supervisors to endorse participants to the upcoming training.
2. Each district shall identify allotted number of participants with the following qualifications:
 - a. preferably a school head
 - b. must have atleast a Master's Degree
 - c. have served as facilitator in the District and Division training programs
 - d. have not undergone any facilitation skills training
3. All endorsed participants are requested to fill out the pre-registration form and upload the signed endorsement form on or before **September 22, 2025** through the following link and QR code.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
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(042) 784-0391, (042) 784-0321



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Microsoft Form Link :

<https://forms.office.com/r/TcWAZGDqJn>



4. Kindly see the enclosure for the number of participants allotted per district.
5. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
School Division Superintendent

hrdlap9/09/2025

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Enclosure to DM No. ____

1st Congressional		Number of Participants
1	Burdeos	2
2	Gen Nakar I	2
3	Gen Nakar II	2
4	Infanta	2
5	Jomalig	2
6	Lucban	2
7	Mauban North	3
8	Mauban South	4
9	Pagbilao I	2
10	Pagbilao II	2
11	Panukulan	2
12	Patnanungan	2
13	Pollillo	2
14	Real	2
15	Sampaloc	2
2nd Congressional		
16	Candelaria East	2
17	Candelaria West	2
18	Dolores	2
19	San Antonio	2
20	Sariaya East	4
21	Sariaya West	3
22	Tiaong I	3
23	Tiaong II	2
3rd Congressional		
24	Agdangan	2
25	Buenavista 1	2
26	Buenavista II	2
27	Catanauan I	2
28	Catanauan II	3
29	Gen Luna	3
30	Macalelon	3
31	Mulanay I	2

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32	Mulanay II	2
33	Padre Burgos	2
34	Pitogo	3
35	San Andres	2
36	San Francisco I	2
37	San Francisco II	2
38	San Narciso I	2
39	San Narciso II	2
40	Unisan	3
4th Congressional		
41	Alabat	2
42	Atimonan I	3
43	Atimonan II	2
44	Calauag East	4
45	Calauag West	4
46	Guinayangan North	2
47	Guinayangan South	3
48	Gumaca East	3
49	Gumaca West	3
50	Lopez East	5
51	Lopez West	4
52	Perez	2
53	Plaridel	2
54	Quezon	2
55	Tagkawayan I	4
56	Tagkawayan II	4

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